



## National Committee on Uniform Traffic Control Devices

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### National Committee on Uniform Traffic Control Devices Minutes of Council Meeting Thursday, January 10, 2019, Arlington, VA

Chairman Gene Hawkins called the meeting to order at 8:00 am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	ATSSA	Roger Wentz
AAR	Tony Bellamy	HFR	Bryan Katz
AASHTO	Meg Pirkle, Chair	IACP	Rick Campbell
	Neal Boudreau	IBTTA	Maurice Palumbo
	Tom Honich	IMSA	Todd Lohman
	Bill Lambert	ITE	Steve Jewell, Chair
	John Leonard		John Fisher
	Mark Luszcz		Eagan Foster
	Kerry NeSmith		Gene Hawkins
	Lee Roadifer		Brent Ogden
AHUA	Jon Upchurch		Zoubir Ouadah
APBP	Peter Koonce		Joe Pecora
APTA	Jeff LaMora		Scott Wainwright
APWA	Steve Oliver, Chair	LAB	Rock Miller
	Bob Garbacz	NACE	Lee Billingsley, Chair
	Monica Suter		Jeff Blue
AREMA	French Thompson		Tim Haagsma
ARTBA	Tim Cox	NSC	Dan Magri
ASCE	Robert Bryson		

Honorary, Non-Voting Members: Jim Pline, Bruce Iburguen, George Butzer and Ken Kobetsky

Secretary Garrett declared a quorum with 37 of 37 voting members present. Also present were approximately 250 other members and visitors.

#### EXECUTIVE BOARD REPORT

The Board met Wednesday evening for almost 2½ hours. Highlights of the meeting include:

- Approved the budget for FY 19
  - ♦ Will continue to offer the reduced registration fee for first time attendees in June.
- Heard reports on:
  - ♦ New member orientation
  - ♦ Research Committee
  - ♦ Edit Committee

- ♦ Connected/Autonomous Vehicle Task Force
- ♦ Honorary Member Selection Committee
- ♦ Financial Oversight Committee and Treasurer
- ♦ Canadian TOMSC Participation Committee
- Approved applications for 12 new members and formalized membership on the Research Committee
- Discussed possible new operating procedures for:
  - ♦ Improving visibility of proposals being presented to Council.
  - ♦ Changing membership between technical committees.
  - ♦ Guidelines for technical committees wanting to conduct surveys.
  - ♦ Revisions to the nomination and election procedures.
- We finished the meeting with an Executive Session.

The chair then recognized 12 of the newest Members (*Attachment No. 1*) and presented them with NCUTCD pins.

## NCUTCD ANNOUNCEMENTS

### Research Committee Meeting

Research Committee chair, Bryan Katz, Reported that the committee will be meeting tonight at 5:00 pm.

### Summer 2019 Meeting

George Butzer made a power point presentation on the June 2019 meeting (*Attachment No. 2*), which will be held in Columbus, Ohio June 19-21.

## NCUTCD REPORTS

### Chair Report

The chair made several announcements regarding NCUTCD activities and actions. They included:

- The chair recognized two individuals for their behind-the-scenes contributions to the NCUTCD:
  - ♦ Jonathan Upchurch's for his efforts in combining sponsor comments into a single file for use by the technical committees.
  - ♦ Scott Heydt for his efforts to manage the audio-visual demands during general sessions.
- The chair asked for interest from Council members who want to run for NCUTCD office. This information is needed to assist in the potential revision of nomination and election procedures. The chair is developing a committee to review the bylaws and

operating procedures but the process may take some time. Send a message to Bob Garrett if you are interested.

- The chair reminded members of his most important goals as chair:
  - ♦ Promote the MUTCD and the NCUTCD
  - ♦ Improve internal and external communications
  - ♦ Speed up our processes
  - ♦ Create opportunities for members
- The chair asked for a show of hands from members who actually read the Chair Messages that he sends out.
- The chair described efforts to have regular communications with FHWA. The major focus of the communications are:
  - ♦ Calls between the NCUTCD chair and MUTCD team leader every month or two.
  - ♦ The chair and vice-chair of programs Bill Lambert met with FHWA leadership on Tuesday before the NCUTCD meeting for very fruitful discussions.
- The chair offered some preliminary thoughts on procedures for how the NCUTCD might go about developing responses to the expected MUTCD NPA.
  - ♦ FHWA could not give a firm date of publication, but it is expected to be later this year. The best guess on our part is midyear, probably after the NUCTD June meeting. If this happens and the closing date of the NPA is before our January 2020 meeting, it will present challenges in preparing our response. Gene reported that he has discussed this with the technical committee chairs and explored possible options.
- The chair described some of the upcoming changes to the NCUTCD website which included member log in capabilities and the creation of listserves for technical committees and other NCUTCD groups.
  - ♦ The chair also recognized Marc Jacobson for his efforts as the NCUTCD webmaster.
- The chair mentioned that the Edit Committee has developed a draft strategic plan for the NCUTCD and that it will be sent to sponsors for review this spring. It is critical that it be reviewed thoughtfully and thoroughly.
- The chair reminded members of the NCUTCD suggestion box on the website. He pointed out that we have received 20 suggestions since the June meeting.
- The chair concluded his remarks by reminding the members that only the NCUTCD chair is authorized to speak on behalf of the NCUTCD.

### **Edit Committee Report**

Edit committee chair, Bill Lambert, reported that the committee met Wednesday with 13 members in attendance. The two subjects discussed at the meeting were the Rules of the Road and the NCUTCD Strategic Plan. The Rules of the Road, which is part of the Uniform Vehicle Code, has not been updated since about 2000. A task force has been working on this and is not ready to recommend any action at this time. The NCUTCD Strategic Plan is also being worked on by a task force which gave a separate report.

### **NCUTCD Strategic Plan Task Force Report**

The NCUTCD Strategic Plan Task Force chair, P. D. Kiser, introduced all the members of the task force and thanked them for all the work in updating the plan. They have finished a draft of the revised plan and it will be sent to sponsoring organizations for review and comment in the spring. It will also be sent to NCTUCD technical committee members.

### **Connected & Automated Vehicles (CAV) Task Force Report**

CAV Task Force chair, Paul Carlson, reported that the task force includes members for all NCUTCD technical committees and is intended to be a resource for the technical committees regarding CAV, although up to now, they have been working primarily with the Markings technical committee. They have conducted a survey through AASHTO to determine the uniformity of markings. They met yesterday with 50 people in attendance and Paul gave a report of that meeting. Planning for the meeting in June includes presentations from AV developers on TCDs mounted to the outside of AVs designed to communicate the intent of the AV to other road users.

### **Pedestrian Task Force Report**

Pedestrian Task Force chair, Eagan Foster, reported that they had met yesterday with 48 people in attendance. They discussed several ongoing research projects and heard a presentation on smart phone technology to help the visually impaired pedestrian to negotiate crossing the roadway using SPAT data and RSU technology.

### **Canadian TOMSC Report**

Ernie Huckaby, who is the NCUTCD liaison to the Canadian TOMSC, made a presentation on the recent meeting of that group (*Attachment No. 3*).

## **PRESENTATIONS**

### **FHWA Presentation**

Kevin Sylvester made a presentation on FHWA activities related to NCUTCD and particularly the future publication of the new MUTCD (*Attachment No. 4*). He indicated that the new manual will address issues of CAV and he reviewed the rulemaking sequence. There were questions following the presentation.

### **NACTO Presentation**

Matthew Roe made a presentation on the National Association of City Transportation Officials (NACTO) (*Attachment No. 5*).

## **BREAK**

There was a 20-minute break at 10:20.

## **CONSIDERATION OF RECOMMENDATIONS**

### **Edit Committee Recommendation**

Edit Committee chair, Bill Lambert, reported that the committee has developed an NCUTCD response to the NPRM on patented and proprietary products (FHWA-2008-0036), for which the docket closes on January 14. He reviewed the NPRM and the proposed NCUTCD response and answered questions. He indicated that the proposed response had been circulated to the NCUTCD Council members.

**It was moved and seconded to approve the NCUTCD response to the NPRM on patented and proprietary products and that it be submitted to the docket.**

Roger Wentz commented on the ATSSA response to that docket and he proposed to amend the NCUTCD response. The motion failed.

There were two friendly amendments to the original motion which were agreed to by the Edit Committee.

**The amended motion (*Attachment No. 6*) was voted on and passed with one abstention.**

### **RW Technical Committee Recommendations**

RW Committee chair, Tom Heydel, reported that the committee met Wednesday with 24 members and 12 guests present. Tom reviewed two items that had been sent to sponsors, and described the changes made as a result of sponsor comments. He presented the two items for Council approval.

**It was moved and seconded to approve 18B-RW-01 (*Attachment No. 7*). The motion passed unanimously.**

**It was moved and seconded to approve 18B-RW-02 (*Attachment No. 8*). The motion passed unanimously.**

### **Signals Technical Committee Recommendations**

Signals Committee chair, John Fisher, presented two items that his committee had sent to sponsors and described the changes that the committee had made as a result of sponsor comments.

**It was moved and seconded to approve 18B-SIG-02 (*Attachment No. 9*). The motion passed unanimously.**

**It was moved and seconded to approve 18B-SIG-01. The motion failed to pass.**

### **GMI Technical Committee Recommendation**

GMI Technical Committee chair, Tom Honich, presented the one item that his committee had sent to sponsors and described the changes that the committee had made as a result to sponsor comments.

**It was moved and seconded to approve 18B-GMI-01 (*Attachment No. 10*). The motion passed unanimously.**

### **Markings Technical Committee Recommendation**

Markings Committee chair, Zoubir Ouadah, presented one item that his committee had sent to sponsors and described the changes that the committee had made as a result of sponsor comments.

**It was moved and seconded to approve 18B-MKG-01 (*Attachment No. 11*). The motion passed unanimously.**

### **ADJOURNMENT**

There being no further business today, the meeting was adjourned at 11:49 am.

Respectfully submitted

Robert M. Garrett, Executive Secretary