

## National Committee on Uniform Traffic Control Devices

**Council Meeting—Thursday, January 07, 2016, Arlington, VA**

### Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:10am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	HFR	Bryan Katz
AAR	Dave Huya	IACP	No Delegate
AASHTO	Mark Wilson, Acting Chair	IBTTA	Maurice Palumbo
	Richard Moeur	IMSA	Don Fullerton
	Tom Honich	ITE	John Fisher, Chair
	Bill Lambert		Paul Carlson
	John Leonard		Ronnie Bell
	Lee Roadifer		Joe Pecora
	Dave Woodin		Gene Putman
	Neil Boudreau		Gene Hawkins
AHUA	Jon Upchurch		Steve Jewell
APBP	Peter Koonce		David Woosley
APTA	Jeff LaMora	LAB	Rock Miller
APWA	Jim Sparks, Chair	NACE	Lee Billingsley
	Steve Oliver		Tim Haagsma
	Monica Suter		Mark Nahra
AREMA	Richard Campbell	NSC	Dan Magri
ARTBA	Tim Cox		
ASCE	Bob Bryson		
ATSSA	Roger Wentz		
GHSA	No Delegate		

Honorary, Non-Voting Members: Jim Pline, George Butzer, Ray Pusey , Ken Kobetsky and Bruce Ibarguen

Secretary Garrett declared a quorum with 36 of 38 voting members present. Also present were approximately 200 other members and visitors.

**Moved and seconded to approve the minutes of the last Council Meetings June 18 and 19, 2015. Motion passed unanimously.**

Lee Billingsley presented an Honorary Member plaque to Ray Pusey.

### **Report of Actions of Executive Board Meeting**

NCUTCD Vice Chair, Gene Hawkins, reported that the Executive Board met last night with all voting members in attendance and took the following actions:

- The Financial Oversight Committee reported that they had met, reviewed all the financial documents of the NCUTCD and found that all records and finances are in proper order. They recommended some changes in our CD's which will be done.

- The board approved a motion to "explore the possibility of the NCUTCD preparing and distributing its recommendations as an interim means of getting information to practitioners."
- Heard a report from Edit Committee Chair, Gene Hawkins that, by the end of March, we will have the beginning of a new NCUTCD website with Mark Jacobson as the webmaster.
- Approved the appointment of 20 new Technical Members. Rick then presented NCUTCD pins to each new member.
- Approved the appointment of two new technical committee chairs for Signals and TTC committees. Lee then recognized the retiring chairs, Gene Putman, TTC and Ronnie Bell, Signals, for their long service. He then introduced the new chairs and vice chairs: Signals John Fisher, Chair and Mark Luszcz, Vice Chair and TTC John Leonard, Chair and Neil Boudreau, Vice Chair.
- Approved appointments of members of all technical committees.
- Discussed the possibility of the need for outside security for our meetings and directed the Executive Secretary to discuss this with the hotels where we will be having future meetings.
- Jon Upchurch reported that there were 25 new members or first time attendees at the orientation session held Wednesday morning.

#### FHWA Report

Kevin Sylvester, FHWA MUTCD Team Leader, gave a report and presentation on FHWA activities and the current status of the next edition of the MUTCD. He indicated that it is probable that the NPA on the MUTCD will not be published until next year at the earliest. He indicated that FHWA will continue to accept recommendations from NCUTCD in the meantime.

He indicated that the Request for Comments on the Future Direction of the MUTCD was published in the Federal Register on December 22, 2015 and the docket is open until February 18, 2016.

He also described the provisions of the Fixing Americas Surface Transportation (FAST) Act, USDOT's "Smart City Challenge" and Connected Vehicles Program.

#### UN International Road Sign Treaty

Monica Pronin, consultant and member of the UNECE Expert Group on Road Signs and Signals, presented an overview of the UN's current project to revise, modernize, and harmonize the international road sign system of the Vienna Convention of 1968. She reported that the project, begun in 2014 and is scheduled to end in 2016. The Convention has 64 contracting parties plus 12 signatory countries.

Signatories are not legally bound by the treaty, but have pledged not to introduce signs that conflict with it. Ms. Pronin illustrated the treaty's flexibility and gave examples of signs that the treaty does and does not allow. The Expert Group's goals include improving sign comprehension and legibility, adjusting sign definitions, deleting out-of-date signs, and adding new signs. Weaknesses in the process include the difficulty faced by delegates from low income countries to attend the sign revision meetings and the inexplicable unwillingness of some European countries to participate. Her presentation generated considerable discussion and questions.

### Edit Committee Report

Edit Committee chair, Gene Hawkins, presented and reviewed the Edit Committee's draft of the NCUTCD response to FHWA Docket No. FHWA-2015-0028 Future of the Manual on Uniform Traffic Control Devices. (**Attachment No. 1**).

Note: Attachment 1 is the final letter sent to FHWA January 7, 2016

**Moved and seconded to approve the Edit Committee recommended response to FHWA Docket No. FHWA-2015-0028, Future of the Manual on Uniform Traffic Control Devices. (Attachment No. 1)**

After some discussion and friendly amendments the **Motion passed unanimously.**

### Report on Strategic Plan

Gene Hawkins reported that the committee continues to work on individual items in the strategic plan and will report as items are ready for action.

- On- line registration was implemented three meetings ago and is working well.
- The NCUTCD website will be undergoing change in the near future with Mark Jacobson of the City of San Antonio acting as webmaster. Gene described some of the changes.

### Nominating Committee Report

Nominating Committee chair, Rick Campbell, reported that the committee, including Richard Moeur, Monica Suter and Robert Bryson, on August 27 had sent out a notice to all Members, requesting nominations for all offices. On October 1 nominations were closed and no additional nominations had been received. The nominating committee presented the following nominations:

Chair: Lee Billingsley  
Vice Chair for Programs: Gene Hawkins  
Vice Chair for Research: Paul Carlson  
Treasurer: Roger Wentz

The nominating committee was then discharged and nominations were requested from the floor for each office. There were none presented.

**By voice unanimous vote all of the current NCUTCD officers were reelected for a two year term.**

### Research Committee Report

Research Committee chair, Paul Carlson, reported that the committee will meet tonight and he described the agenda and invited all interested to attend.

### Summer 2016 Meeting

John Hibbard of the GA DOT, made a presentation on the summer 2016 meeting which will be held June 8-10 at the Hilton DeSoto hotel in Savannah, GA.

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Canadian NCUTCD Meeting

Ernie Huckaby gave a presentation on the recent meeting of the Canadian NCUTCD (TOMSC) meeting which was held September 26-27, 2015 in Charlottetown, Prince Edward Island. He showed proposed new End School Zone and End Playground Zone signs and a recently completed Project #341 on Connected Vehicles and Automated Vehicles and Project #342 Canadian Capacity Guide (CCG) training. He indicated that the next meeting of TOMSC will be April 8-9 in Ottawa.

There being no further business, the meeting was adjourned at 11:55 am.

Respectfully submitted,

Robert M. Garrett, Executive Secretary