

National Committee on Uniform Traffic Control Devices

Council Meeting—Thursday, January 8, 2015—Arlington, VA
Minutes of Meeting

Chairman Billingsley called the meeting to order at 8:05am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Jeff Bagdade	HFR	Bryan Katz
AAR	David Peterson	IACP	No Delegate
AASHTO	John Barton, Chair	IBTTA	Maurice Palumbo
	Richard Moeur	IMSA	Don Fullerton
	Tom Honich	ITE	John Fisher, Chair
	Meg Moore		Paul Carlson
	Bill Lambert		Ronnie Bell
	Lee Roadifer		Joe Pecora
	Dave Woodin		Steve Jewell
	Mark Wilson		Gene Hawkins
AHUA	Jon Upchurch		Gene Putman
APBP	Peter Koonce		David Woosley
APTA	Jeff LaMora	LAB	Rock Miller
APWA	Steve Oliver	NACE	Lee Billingsley
	Bob Garbacz		Jeff Blue
	Monica Suter		Tim Haagsma
AREMA	Richard Campbell	NSC	Dan Magri
ARTBA	Tim Cox		
ASCE	Bob Bryson		
ATSSA	Roger Wentz		
GHSA	No Delegate		

Honorary, Non-Voting Members: Jim Pline, Bruce Ibarguen, George Butzer, Dave Kuemmel, Ken Kobetsky, Ray Pusey and Tom Hicks

Secretary Garrett declared a quorum with 36 of 38 voting members present. Also present were approximately 160 other members and visitors.

Moved and seconded to approve the minutes of the last Council Meetings June 26 and 28, 2014.
Motion passed unanimously.

Report of Actions of Executive Board Meeting – Lee Billingsley

NCUTCD Chair, Lee Billingsley, reported that the Executive Board met last night and took the following actions:

- The Financial Oversight Committee reported that they had met, reviewed all the financial documents of the NCUTCD and found that all records and finances are in proper order.
- The Honorary Member Committee reported that we now have eight Honorary Members which is the maximum allowed by our bylaws. Jim Pline had presented a emeritus Honorary Member plaque John Logan shortly before he passed away.
- Ken Kobetsky presented an emeritus Honorary Member plaque to Robbie Robinson.

- Thad Call was appointed the new Vice Chair of the RRLRT Technical Committee.
- 15 new NCUTCD members were approved by the Executive Board.

Chairman Billingsley now introduced the new members and presented them with NCUTCD pins.

FHWA Report

Chung Eng, FHWA MUTCD Team Leader, reported that, regarding the publication of the NPA for the new MUTCD, if certain milestones are not met by the end of January, it is not likely that the NPA will be published prior to the June meeting of NCUTCD. He will keep in touch with NCUTCD so that, if it is not going to be published in time, we will be able to adjust our meeting from four days to three days. He said that, in the event that it is not published prior to the June meeting, they will still allow six months comment period to include a NCUTCD meeting. If that turns out not to be possible, FHWA will still accept comments from NCUTCD after the end of the comment period.

Edit Committee Report

Edit Committee Chair, Gene Hawkins, reported that the committee had met for four hours yesterday with 13 of 15 members present. Items discussed by the committee included:

- The new procedure for sponsor comments including the spreadsheet form has worked fairly well. This was also discussed with the technical committee chairs yesterday and is still being evaluated.
- A new standard form for technical committee recommendations is being developed. The new form was shown and there was extensive discussion and questions.

A resolution regarding adherence to the provisions of the MUTCD was developed and presented to the Council.

Moved and seconded to approve the Edit Committee resolution.

There was considerable discussion on the resolution including an amendment which passed with two abstentions.

The amended resolution passed unanimously. (Attachment No. 1)

Strategic Plan Task Force Report

Gene Hawkins reported that, as reported at the last meeting, the MUTCD Strategic Plan will be ready for presentation to the Council in 2016.

Proposed Change in NCUTCD Bylaws

The proposed change to section 11.1 of the bylaws has been sent to sponsors with no comment received. It has been approved by the Executive Board.

Moved and seconded to approve the proposed change to section 11.1 of the NCUTCD bylaws (Attachment No.2. Motion Passed Unanimously.

Research Committee Report

Research Committee chair, Paul Carlson reported this year they have scheduled their meeting in conjunction with a tour of the FHWA Turner Fairbank research facility on Friday afternoon. They expect about 50 people to attend.

Canadian NCUTCD Meeting

Scott Wainwright made a presentation on the recent meeting of the Canadian National Committee (TOMSC). The presentation is included as (Attachment No. 3).

June 2015 NCUTCD Meeting

Meg Moore made a presentation on the June 2015 meeting in San Antonio.

Dave Kuemmel Presentation

Long time NCUTCD member, Dave Kuemmel, announced that this is his last meeting after 40 years of active membership. His presentation is included as (Attachment No. 4). He received a standing ovation.

There being no further business, the meeting was adjourned at 9:50 am.

Respectfully submitted,

Robert M. Garrett, Executive Secretary