

## National Committee on Uniform Traffic Control Devices

### **Council Meeting—Thursday, January 18, 2007—Arlington, Virginia** **Minutes of Meeting**

Chairman Billingsley called the meeting to order at 8:00am.

Executive Secretary Bob Garrett called the roll and the following council members were present:

AAA	Peggy Gibbs		
AAMVA	No Delegate		
AAR	Mel McNichols	IACP	Kevin McCall
AASHTO	Rick Wertz	IBTTA	Kerry Ferrier
	Dave Woodin	IMSA	Don Fullerton
	Barry Warhoftig	ITE	Tom Aber
	Tim Taylor		Gene Putman
	Ken Kobetsky		John Fisher
	Tom Hicks		Bruce Friedman
	Bruce Ibarguen		Ross Aiomloo
	Ed Fischer		Andy Ramisch
AHAS	Gerald Donaldson		Gene Hawkins
AHUA	Jim Keaton		Ronnie Bell
APWA	Steve Oliver	NACE	Lee Billingsley
	Julio Fuentes		Jeff Blue
	Jim Sparks		John Logan
AREMA	Richard Campbell	HFR	Gerry Alexander
ARTBA	Tim Cox	GHSA	Ron Lipps
ATSSA	Dave McKee	NCUTL&O	Ray Pusey
LAB	Richard Moeur	NSC	Dan Magri
APTA	Paul O'Brien		

Honorary, Non-Voting Members: Jim Pline, Dick Luettich, Dave Kuemmel and Robbie Robinson

Secretary Garrett declared a quorum with 38 of 39 voting members present. Also present were approximately 150 other members and visitors.

**Moved by Logan, seconded by Hawkins to approve the minutes of the last two council meetings June 29 & 30, 2006. Motion approved unanimously.**

#### Chairman's Report of Executive Board Actions

NCUTCD Chair, Lee Billingsley reported that the Executive Board had met last night and took the following actions:

- Approved the end of FY06 Financial Report presented by the Treasurer, John Logan.
- Heard a report of the Edit Committee which will be presented to the Council later in this meeting.
- Heard a report of the Membership Development Committee by chair Jon Upchurch. Jon had presented a new member orientation yesterday attended by 15 new members. It was decided that the NCUTCD brochure, which we developed earlier by the committee, will be put on the website.

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- The Financial Oversight Committee reported that they had met and reviewed the financial records of NCUTCD and found all records in order.
- Approved the proposed bylaws change that will be considered by the Council later in this meeting.
- Approved the appointment of ten new technical committee members. Billingsley then introduced the new members.
- Based upon the financial report, agreed to reduce the registration fee for the January 2008 meeting.

### FHWA Report

Hari Kalla gave a presentation on SAFTEA-LU, the Final Rule on worker visibility published Nov. 24, 2006 and the upcoming Notice of Proposed Rulemaking (NPA) on the new MUTCD. He noted that the NPA will be published in early summer of 2007 with a 6 month comment period and that this meeting is the last opportunity for NCUTCD to submit recommendations before the NPA. The Final Rule is expected in early 2009.

### Edit Committee Report

Edit committee chair, Tom Hicks, reported that the Edit Committee had met yesterday with all members and eight guests present. They are working on the following items:

- Interim Approvals – Will propose wording for Section 1A.10 which makes clearer the technical requirements for interim approvals.
- TC Devices on Private Property – The committee supports the Final Rule Vo.71, No. 240 wherein “roadway open to public travel” and “substantial conformance” were defined, but see some additional issues, such as gated communities, rail crossings and others that need to be addressed.
- The committee recommends that Definition #59 be amended to include “facilities.”
- Traffic Control Device Definition – Each technical committee is being asked to review their parts of the MUTCD to identify those items/devices they consider to be non-traffic control devices.
- The Edit committee has developed draft guidelines for technical committee presentations which will be distributed for review by the technical committees.
- The Edit Committee is recommending the “FHWA Roundabout Design Guide” be added to Part 1, Section 1A.11 covering related publications.

### Proposed Amendment to NCUTCD Bylaws.

**Moved by Kobetsky, seconded by Oliver to approve the proposed amendment to the NCUTCD bylaws, Section 6.3, which had been sent the required 30 days in advance to all voting members and sponsors (Attachment No.1).**

There was much discussion on this proposed amendment with several members speaking for and against it.

**Moved by McKee, seconded by Keaton that the vote on the motion be by written ballot. Motion passed 21-11-4.**

**Moved by Logan, seconded by Bell to table the original motion. Motion failed 8-26-3.**

**The written ballot was taken and the original motion was defeated 15-23-0.**

Billingsley reported that he will reconstitute the task force with the addition of Gerry Donaldson, to again review the process for admitting new sponsors and report with recommendations at the next meeting.

#### June 2007 Meeting Presentation

Scott Thorson made a PowerPoint presentation on the upcoming summer meeting which will be held June 20-22, 2007 and the Harvey's hotel in Lake Tahoe, Nevada.

#### ARTBA Presentation

Brad Sant made a presentation on the Workzone Clearinghouse website.

#### Research Committee

Bryan Katz reported that the Research Committee chair, Jeff Bagdade, has been unable to attend this meeting and that he (Katz) will chair the meeting that will be held tonight.

#### RW Signs Technical Committee Report

RW Signs Technical Committee Chair, Bruce Ibarguen reported that the committee had met Wednesday afternoon and was prepared to submit some of the items that had been sent to sponsors as follows:

- RW No.3 The committee had made some changes based on sponsor comments which were presented.

**Moved by Ibarguen, seconded by Lipps to approve the revised RW No.3 recommendation. Motion failed 2-26-4**

- RW No.2 Changes that were made by the committee based on sponsor comments were explained.

**Moved by Ibarguen, seconded by Lipps to approve the revised RW No.2 (Attachment No.2). Motion passed 27-5-2**

- RW No.5 Changes were explained.

**Moved by Ibarguen, seconded by Lipps to approve the revised RW No.5 (Attachment No.3). Motion passed on voice vote with one abstention.**

- RW No.7 Changes were explained.

**Moved by Ibarguen, seconded by Lipps to approve the revised RW No.7 (Attachment No.4).  
Motion passed 35-1-0**

- RW No.6 Changes were explained.

**Moved by Ibarguen, seconded by Fisher to approve the revised RW No.6 (Attachment No.5). Motion passed unanimously.**

- RW No.4 Changes were explained.

**Moved by Ibarguen, seconded by Lipps to approve the revised RW No.4.**

**After some discussion it was moved by Putman, seconded by Bell to amend the recommendation by changing the last standard relating to an engineering study to guidance. Motion was approved by a voice vote with 2 opposed and 1 abstention.**

**After more discussion it was moved by Donaldson, seconded by Ferrier to table this motion to allow the RW committee to make changes and bring it back to the Council tomorrow. Motion passed unanimously.**

The meeting was adjourned at 12:00 noon.

Respectively Submitted:

Robert M. Garrett,  
Executive Secretary

